

Alberta Aviation Museum Room Rentals FAQ

What type of room rentals are available in the museum and what are the fees?

Rental	Capacity	Duration	Fee*
Education Area	30-35	Operating hours	\$175.00/day
Boardroom	10-15	Operating hours	\$150.00/day
Canteen	20-30	Operating hours	\$200.00/day
Classrooms (4 on Mezzanine)	15-20	Operating hours	\$50.00/day
Tables (2.5' x 8')	55	n/a	\$5.00
Tables (2.5' x 5')	35	n/a	\$5.00
Chairs	350	n/a	\$1.00

*All fees are subject to an annual increase.

Duration of rental time is subject to flexibility due to seasonal changes in operating hours and the needs of the renter.

For all rentals, payment in full is required at least one week in advance. Payment is accepted by cash, debit, credit card or cheque. Invoices can be issued, if required.

Do rentals need insurance?

Rental of these spaces do not require insurance.

Is a damage deposit required?

We do not charge damage deposits on the above listed spaces; however, if you are planning to rent out the room for more than a day a deposit to confirm your booking may be required.

What is the cancellation policy?

We require at least 1-week notice of cancellation to receive a full refund; otherwise, the renter will be charged a \$50 cancellation fee.

Do you have special rates for charities or non-profit organizations?

Yes, we provide a 10% discount for fellow charity and non-profit organizers. Documentation of charity or non-profit status must be provided if requested.

How late do renters have use of the rental space?

Renters may have the space during our operating hours, and must be out when the museum closes. Please note that hours of operation may differ based on time of year. In the case you would like to do an after-hours event in any of the museum spaces additional fees will be added to the flat rate.

Is alcohol and food permitted?

In selected areas, conditions apply, contact the museum for details.

What does the museum not provide?

We do not provide sound systems, microphones, audio visual, projectors or generators.

Does the museum provide catering, decorating, set-up service or assistance?

No, we do not provide catering, decorating or set-up services. The renter is responsible for coordinating the pickup of any items that are rented from an external company.

Who does the clean-up?

The renter is responsible for all cleaning associated with their rental.

What is not allowed in the building?

Smoking, fire or flame of any kind. This includes heating pots (such as sternos or gel fuel cans), candles and smudging. Confetti is also not allowed.

For more information about bookings and rentals, please call 780-451-1175 or info@albertaaviationmuseum.com.

What additional services are provided?

There is free WIFI provided to our customers.

There is an ATM on site.