



Professional Development Day Camps Information and Forms Fall 2019/ Winter 2020

Pricing and Payment:

PD Day camps are \$60 per day. Family Membership holders receive a \$5 discount. Anyone booking **two or more camps** at one time receive a \$5 discount per day (discount cannot be applied to previously attended camps).

Payment must be made in full to confirm camp registration and can be made by contacting our Visitor Services Coordinator at **780.451.1175**.

Cancellation Policy:

If you need to cancel or change your booking, please contact the museum at **780.451.1175** as soon as possible. Cancellations made 2 weeks before the program are eligible for a full refund, cancellations made within the 2 weeks leading up to the program are eligible for a refund minus a \$15 administration fee.

Day Camp Schedule:

8:30am – 9:00am Drop-off/ Sign In

9:00am-10:15am Museum Tour and Scavenger Hunt

10:15am-10:30am Snack Break

10:30am-12:15 Craft Activity

12:15pm-1:00pm Lunch

1:00pm-2:15pm Activity Break

2:15pm-2:30pm Snack Break

2:30pm-4:00pm Museum object handling session and chance to sit in the pilot's seat

4:00pm-4:30pm Sign out/ Pick up

Drop-off/ Pick-up:

Please be sure to arrive within the drop-off (8:30am-9:00am) and pick-up (4:00pm-4:30pm) windows. Once you arrive in the morning you **must check in with program staff** to ensure all forms are completed and confirm who will be picking your child up. When arriving in the afternoon **check in with program staff** to confirm you are on the pick-up list.

Lunch and Snack Breaks

Send a packed lunch with your child **that does not need to be refrigerated or microwaved**. **Please note that we are NUT FREE!** Any snacks containing nuts cannot be opened. We will have a 45-minute supervised lunch break and two 15-minute supervised snack breaks.

What to bring:



- Ensure you have a packed lunch and enough snacks for the whole day
- Any medications (listed on the *Health Notification Form* with instructions)
- Make sure to wear comfortable shoes (we will be on our feet a lot throughout the day)
- A sweater (the museum is an historic building and gets chilly)

Museum Contact:

For any questions or concerns prior to the camp contact the museum's Lead Interpreter at **780.451.1175 ext. 108** or programs@albertaaviationmuseum.com.

On the day of your child's program please contact the museum at **780.451.1175**.



Health Notification and Permission Form

The information contained in this form will be used to respond to medical and emergency situations.

Program staff and volunteers must receive this form for each child prior to the start of their program. The form will be kept on file for the duration of the file.

Child's Name: _____

Date of Birth: ____/____/____ (dd/mm/yy)

Parent/Guardian Name(s): _____

Emergency Phone Number: _____

Health Information:

Please provide a detailed response to the following questions and describe the necessary action in the event of a medical emergency.

1. Allergies (including food, medications, plants, animals):

2. Medical/Behavioural Conditions (e.g. asthma, diabetes, epilepsy, ADHD, learning difficulties, etc.):

3. Medication carried (e.g. EPI pen, inhaler, Ritalin, etc.):

Permission for Treatment:

In the event of illness, injury or medical emergency, I hereby give permission to the Alberta Aviation Museum and/or its employees to administer medicine provided to the museum, administer basic first aid, contact an emergency service (911).

I agree to release and indemnify the Alberta Aviation Museum and its employee from any and all claim or loss resulting from medical treatment received by my child as a result of a medical emergency.

Signature of Parent/Guardian: _____ Date: _____



Consent Form

I agree that the Alberta Aviation Museum and employees shall not be liable for any injury to my child or any loss or damage to my child's personal property arising from, or in any way resulting from, my child's attendance at or participation in the program. I hereby release and indemnify the Alberta Aviation Museum and its employees from any claims or damages arising from any injury, loss or damage.

I consent to videos and/or pictures being taken of my child during the Program for purposes of promoting the program or the Alberta Aviation Museum. I grant permission to reproduce, publish, or otherwise use my child's photographic likeness for such purpose. No other personal identifying information will be associated with the use of the photos or videos.

Child's Name: _____

Parent/Guardian's Name: _____

Parent/ Guardian's Signature: _____

Date: _____